

ENGLISH & MATHS

LEARNING SUPPORT

COUNSELLING

SAFEGUARDING

STUDENT WELFARE

FINANCIAL ASSISTANCE

STUDY AREA

LEARNER SERVICES



Learner Services

Learner Services offers a range of services from additional learning support, financial hardship assistance, welfare & counselling through to safeguarding.

Additional Learning Support

Learner Services run a drop in support session every Wednesday afternoon from 1-4pm which is available to all.

We welcome students who have a disability, specific learning difficulty, medical and/or mental health condition and actively encourage early disclosure so that we can talk to you about your support needs.

Our team of Learning Support Assistants (LSAs) are able to provide learning support for students with specific learning difficulties, a disability or medical condition that could impact on learning or accessibility. The aim of this type of learning support is to enable equal access to curriculum and college life. Support is individual to your requirements and will be agreed in consultation with you and your tutor/course manager. For example, if you are dyslexic, support could be made available to assist you with planning, organising and understanding your assignments.

Learning support for individuals and small groups can be in your course sessions or outside of them on a weekly basis with a LSA. We can also provide support with special exam arrangements (e.g. extra time, readers/scribes) and adapted learning materials.

If you are a Higher Education (HE) student we can assist you with an application for Disability Students' Allowance (DSA) that can help fund individual support, such as a note taker, specialised equipment and/or individual study skills support.

If you feel we might be able to help, please feel free to come and see one of our LSAs.

Financial Hardship Assistance

Financial assistance is available to help students who are finding it difficult to commence, or continue their studies, due to financial hardship. Applications can be made by students who meet residency requirements, have a low household income and/or are facing financial difficulties. Levels of support vary on individual circumstances and each application is individually assessed. Assistance is not an entitlement and is subject to the availability of funds.

To apply for support through the Further Education Support Funds or the Higher Education Hardship Fund, you will need to complete and submit an application form (which are available from Learner Services, the college website and on Moodle) to Learner Services, along with evidence of income or any benefits received and an academic member of staff's recommendation.

(*Please note : Higher Education students must have full student loans from Student Finance England to apply for hardship funding. FE & HE hardship/support funding is available subject to funding availability and funding agency guidelines/regulations)

Welfare & Counselling

If you are feeling unsettled, unsure or are having personal difficulties either in your home life or at college then our Student Welfare Officer is available at any point during your studies to provide you with some support.

The counselling service at Writtle College offers a confidential non-judgemental space where you can talk about any emotional and psychological problems which may be affecting your ability to study.

Through counselling, you can talk about your problems and worries and find alternative ways of moving forward in life. The role of our counsellor is not to tell you what to do, but to give you the opportunity to talk about the issues you are facing and help you to find potential solution(s).

International Student Welfare

If you are an international student and need advice regarding your visa, opening a bank account, gaining employment, registering with a GP or general help with issues related to living in the UK, then come to Learner Services and speak to our International Student Adviser.

Support for Hearing Impaired Students

Our communicator team at Writtle are here to provide 'total communication' to our deaf and hearing impaired students. Access to learning is provided through British Sign Language, Sign Supported English, note-taking or a combination of these. Communication support is available in lectures, off-site visits, tutorials, one to one sessions, open days and interviews. The team also run deaf awareness training with peer groups and lecturers. Teacher of the Deaf provision is available for specific teaching support. We also have a hearing loop system in lecture theatres and the main hall.





English and Maths

All 16 to 18 year olds who have not already achieved a grade A* to C in GCSE English and Maths will study GCSE or a Functional Skills qualification (as a stepping stone towards achieving a GCSE grade C or higher) as part of their Further Education (FE) programme of study. For full time FE learners each functional skill/GCSE will be timetabled in a regular slot each week. For part time FE learners delivery will be through an appropriate combination of classroom sessions and online delivery.

All FE learners will continue to develop their English & Maths skills through it being embedded within their vocational qualification and assessment feedback.

Safeguarding

Everyone has the right to lead their lives free from abuse and violence and the right to be protected from mistreatment. If you are experiencing any type of abuse (whether it's physical, sexual, emotional, financial or psychological) at college or in your personal life, come and talk to us. The safeguarding team can be contacted via safe@writtle.ac.uk or on 07766 255829.

How to contact us

If you would like any more information or have any further questions about our services, please email student.support@writtle.ac.uk or telephone **01245 424254**, or come and see us (we are based at the end of the corridor in the main building).